

## Judging Schools

1. Purpose. The purpose of this section is to set forth guidelines for the conduct of official MAFCA Car Judging Schools by MAFCA chapters and regional groups in their local areas. "Judging" as used herein pertains to Model A Ford automobiles.
2. Requirements.
  - A. To provide qualified judges for both local and national meets throughout the world
  - B. To maintain a roster of qualified judges at MAFCA headquarters.
  - C. To qualify judges for advancement in the Car Judging Certification Program.
3. Responsibility. The MAFCA Technical Director and MAFCA Judging Standards Committee shall be responsible for managing this section of the Policy Manual.
4. Policy. MAFCA chapters and regional groups, being most familiar with the individual needs and capabilities of their members, shall be responsible for the detailed training of judges.
5. Subject Matter and Course Material.
  - A. The MARC/MAFCA Model A Ford Judging Standards, as currently revised, or other MAFCA-approved publications, shall be the exclusive source of subject matter for all schools. Official interpretive material published in *The Restorer* may also be used. Course organization shall conform to the specific areas covered in the Judging Standards.
  - B. Model A Ford parts that are in the category of the judging school should be present at the school.
  - C. Each school shall commence with a brief review of (1) the MAFCA judging program (as summarized in *The Restorer* and other appropriate MAFCA-approved publications) and (2) the "Preface" and "Implementation" sections of the Judging Standards.
6. Qualifications for Instructors.
  - A. All instructors must be current MAFCA members
  - B. MAFCA instructors must have passed the judging examination in the area to be taught; Instructors must have judged the area to be taught
  - C. Instructors must have judged at least one national and two local meets.

7. Duration. Length of instructional sessions will depend upon the area covered.
8. Testing. Headquarters will provide and grade serially-numbered official judging tests, which may be taken locally upon completion of the course presentation in any given area. They shall be taken in a formal atmosphere and strictly in accordance with the rules attached to each test. They shall be personally monitored by the instructor, who shall countersign the "No Outside Help" certificate required of each examinee. All tests, both used and unused, shall be accounted for and returned to MAFCA headquarters within ten (10) days after the school session. A nominal charge shall be assessed for each test graded; payment to be made by a single check drawn in favor of MAFCA and included with the returned tests. Pass/fail notices shall be sent to individual examinees.
9. Procedure.
  - A. At least six (6) months prior to the school, the sponsoring group shall send a letter to MAFCA advising of the proposed location, date(s), and subject matter. The headquarters office staff shall forward copies of all correspondence pertaining to judging schools to *The Restorer* Editor, who shall publicize the event as time and space permit.
  - B. At least six (6) months prior to the school the sponsor shall send a letter to MAFCA headquarters outlining the planned activities, including, but not limited to: (1) a brief course outline, (2) planned use of demonstration material, (3) estimated attendance, (4) names of instructors, including their experience and formal MAFCA qualifications, (5) any other information which the sponsor feels might be valuable for publicity and helpful to other chapters planning other schools in the future. The Judging Standards Committee shall promptly review this material and shall transmit any suggestions for changes back to the sponsoring group.
  - C. Upon completion, the sponsor is requested to provide a brief report covering the entire conduct of the school. These shall be retained by the Judging Standards Committee in a "lesson learned" book which shall be loaned to other groups desiring to conduct future schools. Attendee's names, scores achieved on tests and presenter's names must be identified in this report. This will allow the Judging Standards Committee to give credit for participation in the Judging Certification Program.
10. Funding. It is contemplated that all schools shall be self-supporting. Sponsors are authorized to charge modest enrollment fees to cover expenses such as refreshments, writing materials, etc. No fees or honoraria shall be paid to any instructor or other person involved in the school. Judging schools are never to be used as fund-raising activities by or on behalf of any sponsor.

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