

MAFCA Chapter Sample ByLaws

Note: These By-laws represent those of a typical Chapter. They are only suggestions and for maximum effectiveness, they should be tailored to fit your specific Chapter and the corporate laws of your state, if your Chapter chooses to incorporate.

ARTICLE I - Name

The name of this organization shall be _____ Chapter, Model A Ford Club of America, and its principal office shall be in _____.

ARTICLE II – Purpose

The purpose of this club shall be:

SECTION 1. To serve as a medium of exchange of ideas, information and parts for admirers of the Model A Ford automobile, and to aid them in their efforts to restore and preserve the car in its original likeness.

SECTION 2. To unite in a central organization all owners of Model A Ford automobiles who are interested in restoring and maintaining the automobile in a manner to attract prestige and respect within the community. A parallel purpose of this club is to help these owners become better acquainted, and encourage among its members the spirit of good fellowship, sociality and fair play through sponsored activities that include the use of the Model A Fords in family participation.

SECTION 3. The club shall be non-commercial, non-sectarian, and non-partisan.

ARTICLE III - Members

SECTION I. REQUIREMENTS. Chapter and family members are encouraged to be members of the national organization, the Model A Ford Club of America. Requirements for membership shall not insist upon the actual possession of a Model A Ford. An interest in the objectives of the club and a desire to take an active part in club activities shall be the primary requirement for membership.

SECTION 2. DUES. The dues payable by members shall be in the amount of _____ per year and shall be payable in advance of the first day of _____ each year.

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ARTICLE IV - Meetings of Members

- SECTION 1. ANNUAL MEETING. The annual meeting of the members shall be held during _____ (month) of each year, the time and place to be determined by the Officers. The purpose of said meeting shall be the election of officers and the transaction of such other business as may come before the meeting. (Note: If the Chapter is incorporated, state law may provide information about needed business items at the annual meeting.)
- SECTION 2. REGULAR MEETING. Regular meetings of the members shall be held _____ (frequency) for the purpose of transacting business.
- SECTION 3. SPECIAL MEETING. Special meetings of the members may be called either by the President, another officer, or not less than one-tenth of the total Chapter membership.
- SECTION 4. NOTICE OF SPECIAL MEETING. A written or printed notice stating the place, day and hour of any special meeting shall be delivered to each member not less than five nor more than forty days before the date of such meeting, and the purpose for which the special meeting is called shall be stated in the notice.
- SECTION 5. QUORUM. A quorum shall consist of a finite number agreed upon by the membership at the inception of the club. The number constituting a quorum may be changed at any time by a membership vote. If a quorum is not present at any meeting, a majority of the members present may adjourn the meeting without further notice.

ARTICLE V- Officers

- SECTION 1. OFFICERS. All officers shall be members of the Model A Ford Club of America. The officers of the club shall be a President, Vice President, Secretary, Treasurer and Director-at-Large.
- SECTION 2. ELECTION/ TERM OF OFFICE. Officers of the club shall be elected at the annual meeting and shall serve for the period of the following calendar year.
- SECTION 3. PRESIDENT. The President is the principal executive officer of the club, and in general supervises and controls all of the business and affairs of the club. He/She presides at all meetings of the Club and shall perform all duties incident to the office of President.
- SECTION 4. VICE PRESIDENT. In the absence of the President, the Vice President shall perform the duties of the President.
- SECTION 5. SECRETARY. The Secretary shall keep minutes of the meetings of the members, see that all notices are duly given in accordance with the provisions of these bylaws, keep a roster of the post office address of each member, and in general perform all duties incident to the office of Secretary. (Note: If incorporated, the Secretary is the custodian of the seal of the corporation and sees that the seal is affixed to all documents and ballots as authorized.)

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- SECTION 6. TREASURER. The Treasurer shall have charge of and be responsible for all funds and securities of the club. He/She performs all duties incident to the office of Treasurer.
- SECTION 7. DIRECTOR-AT-LARGE. The Director-at-Large shall perform those tasks agreed upon by the governing body of the club.
- SECTION 8. OTHER OFFICERS. Other officers shall be elected/appointed according to the needs of the Chapter. The Directors making such appointments shall define duties.

ARTICLE VI - Fiscal Year

The fiscal year of the club shall begin on the first day of _____ (month) and end on the last day of _____ (month) in each year.

ARTICLE VII - Amendments to Bylaws

These by-laws may be altered, amended or repealed and new bylaws may be adopted by a two-thirds majority of the members present at any meeting of the members, provided at least five days written notice is given of intention to alter, amend or repeal or to adopt new bylaws at such meeting.

Note: These sample By-Laws were originally published in "Chapter Starter", a publication of Model A Ford Club of America, Inc. and have been updated for use on the Web Site.

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